# 2011 NATIONAL ELECTRICAL CODE® STYLE MANUAL

#### **FOREWORD**

# April 1999

The *National Electrical Code* is used nationally and internationally as the basis for safeguarding persons, buildings, and their contents from hazards arising from the use of electricity. It is vitally important that the text be as explicit as possible and that maximum consistency be achieved in the language used in the text. The *Code* contains those provisions considered necessary for safety and thus is widely used as a basis for legal enforcement in the installation of electrical conductors and equipment in buildings and certain other premises (as detailed in the *Code* itself); this places a major responsibility on those involved in the preparation of the document to use forms of expression that promote uniform interpretation.

The Technical Correlating Committee of the National Electrical Code Committee has recognized these responsibilities and has issued this manual.

**Preparation and Date of Adoption.** This manual was originally prepared by the Editorial Task Group of the National Electrical Code Committee and adopted by the National Electrical Code Technical Correlating Committee on May 13, 1969. It was amended September 22, 1975, October 11, 1984, October 12, 1989, and May 9, 1994.

In January 1999, the Technical Correlating Committee Task Group on the Usability of the NEC rewrote the manual. It was adopted by the Technical Correlating Committee on March 19, 1999 and by the Standards Council on April 15, 1999. It was amended March 1, 2001, January 15, 2003, and August 9, 2011

Valuable guidance in the preparation of this manual was provided by several members of the Technical Correlating Committee.

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# NATIONAL ELECTRICAL CODE (NEC®) STYLE MANUAL

#### CHAPTER 1 GENERAL

- **1.1 Purpose.** The *National Electrical Code (NEC) Style Manual* is prepared under the guidance of the NEC Technical Correlating Committee and is used to advise members of the Code-Making Panels on the required editorial style and arrangement of the *NEC*. It is intended to be used as a practical working tool to assist in making the *NEC* as clear, usable, and unambiguous as possible.
- **1.2 Scope.** This *Manual* provides editorial and administrative requirements for writing the *National Electrical Code*<sup>®</sup> (NFPA 70) and the Standard for Electrical Safety in the Workplace (NFPA 70E). Except as otherwise specified in this manual, the *NEC*<sup>®</sup> and the Standard for Electrical Safety in the Workplace shall comply with the *Manual of Style* for NFPA Technical Committee Documents.
- **1.2.1 Requirements Not Included.** The *NEC Style Manual* does not include many purely editorial and stylistic matters, including, but not limited to, the formatting of tables, capitalization practices, use of hyphens, and units of measurement. For information on these editorial guidelines, see the *Manual of Style* for NFPA Technical Committee Documents..
- **1.2.2 Format.** The *NEC* is formatted differently from other NFPA standards. Examples of these differences include, but are not limited to, arrangement of the document, its internal numbering system, and use of informational notes. The Secretary of the NEC Technical Correlating Committee shall be responsible for recommending to the NEC Technical Correlating Committee resolutions of any apparent conflicts or discrepancies between the *Manual of Style* for NFPA Technical Committee Documents and this manual.
- **1.3 Regulatory Adoption.** Because the *National Electrical Code* is intended to be suitable for adoption as a regulatory document, it is important that it contain clearly stated mandatory requirements in the Code text. This should encourage uniform adoption of the *National Electrical Code* without alterations.
- **1.4 Examples.** The examples shown throughout this manual are intended to be representative of the style and arrangement of the text. The actual text used in the example may or may not match the current document text.

#### CHAPTER 2 DOCUMENT STRUCTURE AND NUMBERING

- **2.1 Subdivisions of the** *NEC***.** The *National Electrical Code* shall be organized as follows.
- **2.1.1 Introduction.** Article 90 contains the scope of the *NEC* and administrative provisions.
- **2.1.2 Chapters.** Chapters are major subdivisions of the *NEC* that cover broad areas and are divided into articles. Chapters shall be organized as follows:

Chapter 1 General
Article 100 — Definitions
Article 110 — Requirements for Electrical Installations

Chapter 2 Wiring and Protection Articles 200 – 299

Chapter 3 Wiring Methods and Materials Articles 300 – 399

Chapter 4 Equipment for General Use Articles 400 – 499

Chapter 5 Special Occupancies Articles 500 – 599

Chapter 6 Special Equipment Articles 600 – 699

Chapter 7 Special Conditions Articles 700 – 799

Chapter 8 Communications Systems Articles 800 – 899

Chapter 9 Tables

**2.1.3 Articles.** Articles are chapter subdivisions that cover a specific subject such as grounding, overcurrent protection, lighting fixtures, and so on. Each article shall have a title. Articles are divided into sections and sometimes into parts.

**2.1.4 Parts.** If an article is sufficiently large, or where necessary to logically group requirements, it shall be permitted to be subdivided into parts that correspond to logical groupings of information. Parts shall have titles and shall be designated by Roman numerals. (See example.) Parts typically consist of a number of sections; see 2.4.2.1 for section numbering in articles that are subdivided into parts.

# Example:

- I Installation
- **II** Construction Specifications
- III Grounding
- **2.1.5** Subdividing Sections. Sections shall be permitted to be subdivided for clarity, with each subdivision representing either a rule or a part of a rule. Up to three levels of subdivisions shall be permitted, and any level shall be permitted to contain a list.
- **2.1.5.1 List Formats.** Lists are a method of structuring the items necessary to complete a rule. Lists in any subdivision level shall be numbered, and listed items shall be single words, phrases, or sentences. Items in a list shall not contain titles.
- **2.1.5.2 Subdivision Titles.** First and second level subdivisions shall have titles. Third level subdivisions shall be permitted to have titles.

**2.1.5.3 Subdivision Example.** The following illustrates typical subdivision numbering with lists (see also 2.4):

Example:			
Chapter — Chapter 2 Wiring and Protection			
Article —	Article 250 — Grounding		
Part —	II Conductors		
Section —	<b>250.121 Identification and Size of Equipment Grounding Conductors.</b> Unless otherwise required in this <i>Code</i> , equipment grounding conductors shall be permitted to be bare, covered, or insulated.		
Level 1 —	(A) <b>Identification of Conductors.</b> An insulated or covered conductor larger than No. 6 copper or aluminum shall be permitted to be identified, at the time of installation, by one of the following means:		
List item — List item — List item —	<ol> <li>Stripping the insulation or covering from the entire exposed length.</li> <li>Coloring the exposed insulation or covering green.</li> <li>Marking the exposed insulation or covering with green tape or green adhesive labels.</li> </ol>		
Level 1 —	(B) Size of Conductors.		
Level 2 —	(1) <b>General.</b> Copper, aluminum, or copper-clad aluminum equipment grounding conductors of the wire type shall not be smaller than shown in Table 250.122.		
Level 2 —	(2) Adjustment for Voltage Drop. If conductors are adjusted to compensate for voltage drop, equipment grounding conductors shall be adjusted according to circular mil area.		
Level 2 —	(3) Conductors in Parallel. If conductors are run in parallel, the equipment grounding conductors shall be sized by either of the following methods.		
Level 3 —	(a) Each parallel equipment grounding conductor shall be sized on the basis of the ampere rating of the overcurrent protective device. If ground-fault protection for equipment is installed, each parallel equipment grounding conductor run in a raceway shall be to be sized in accordance with Table 250.122.		
Level 3 —	(b) Parallel equipment grounding conductors in multiconductor cables shall be permitted to be sized in accordance with the Table 250.122 on the basis of the trip rating of the ground-fault protection if the following conditions are met:		
List item — List item — List item —	<ol> <li>Only qualified persons will service the installation.</li> <li>The trip rating is not greater than the ampacity of a single conductor.</li> <li>The ground-fault protection is listed for the purpose.</li> </ol>		

**2.1.6 Annexes.** Annexes (previously known as appendixes) shall contain references, examples, calculations, tables, and similar nonmandatory material. Annexes do not form part of the requirements of the *National Electrical Code*, and a statement to that effect shall appear at the beginning of each annex. Annexes shall have titles and shall be designated by capital letters.

Example:

# Annex C Conduit and Tubing Fill for Conductors and Fixture Wires of the Same Size

This annex is not a part of the requirements of this Code but is included for informational purposes only.

Annexes that are used to cross-reference material from one edition of the Code to another edition of the Code shall remain as an annex for a minimum of two code cycles. NFPA staff shall have the responsibility of updating any cross-reference annex.

#### 2.2 Content of NEC Subdivisions.

**2.2.1 Scopes.** Each article shall have a scope, which shall be the first section of the article. The approval of article scope statements is the responsibility of the Technical Correlating Committee.

Example:

Article 422 — Appliances 422.1 Scope Article 280 — Surge Arresters 280.1 Scope

**2.2.2** Definitions. Definitions shall be in alphabetical order and shall not contain the term that is being defined. Definitions shall not contain requirements or recommendations.

**2.2.2.1 Article 100.** In general, Article 100 shall contain definitions of terms that appear in two or more other articles of the *NEC*.

# Examples:

**Enclosure**. The case or housing of apparatus, or the fence or walls surrounding an installation to prevent personnel from accidentally contacting energized parts, or to protect the equipment from physical damage.

**Ground**. A conducting connection, whether intentional or accidental, between an electrical circuit or equipment and the earth, or to some conducting body that serves in place of the earth.

**2.2.2.2 Definitions in Other Articles.** If an article contains one or more definitions, the definition(s) shall be in the second section, shall be listed in alphabetical order, and shall be styled as shown in the following examples.

# Examples:

#### 280.2 Definition.

**Surge Arrester.** A protective device for limiting surge voltages by discharging or bypassing surge current, and it also prevents continued flow of follow current while remaining capable of repeating these functions.

#### 318.2 Definition.

**Cable Tray System.** A unit or assembly of units or sections and associated fittings forming a rigid structural system used to securely fasten or support cables and raceways.

#### 2.3 Tables and Figures.

**2.3.1 Mandatory.** Tables and figures, including any accompanying notes, represent mandatory requirements, unless specifically noted as in 2.3.2. Tables and figures shall be referenced in the text and shall be designated by the number of the *NEC* rule in which they are referenced. Each table shall have a title and each figure shall have a caption. Titles and captions shall be as brief as possible, consistent with clarity.

Example:

**500.5(D)** Marking. Approved equipment shall be marked to show the class, group, and operating temperature referenced to a 40°C ambient. Numbers marked on the equipment nameplates shall be in accordance with Table 500.5(D).

# Table 500.5(D) Identification Numbers.

- **2.3.2 Nonmandatory.** When the *NEC* is adopted into law, graphics in the text of the document become mandatory. If a Code-Making Panel wishes to use a table or figure to illustrate only a typical situation, not a mandatory requirement, that table or figure shall be identified as an informational note or be placed in an annex. Each table shall have a title and each figure shall have a caption.
- **2.4 Numbering Practices.** The following two practices are intended to improve NEC usability by preventing the continual renumbering of articles and sections from one edition to the next.
- **2.4.1 Parallel Numbering Within Similar Articles.** To the extent possible, Code-Making Panels are encouraged to use the same section numbers (and part numbers, where applicable) for the same purposes within articles covering similar subjects.

Example: A typical family of articles might be organized as follows:

Article 399 — Future Products

I General

399.1 Scope

399.2 Definition

399.3 Other Articles

II Installation

399.10 Uses Permitted

399.11 Uses Not Permitted

399.13 Bends

**III Construction Specifications** 

399.20 General

399.21 Sizes

399.22 Marking

**2.4.2 Nonconsecutive Numbering**. Articles and sections in the *NEC* are, in general, numbered consecutively. However, gaps or unused numbers are sometimes left for future articles and sections. Assigning numbers to new articles is the responsibility of the NEC Technical Correlating Committee, advised by the NFPA Staff Editor. Assigning numbers to new sections within articles is the responsibility of Code-Making Panels, advised by the NFPA Staff Editor.

**2.4.2.1 Parts.** If an article is subdivided into parts, it is recommended that the section numbering within each part start with the next decade as a minimum.

# Example:

Article 498 — Future Equipment

I General

498.1 – 498.6

II Disconnecting Means

498.10 – 498.24

III Branch-Circuit Conductors

498.50 – 498.58

IV Provisions for Combination Loads

498.100 – 498.110

**2.4.3 Numbering Informational Notes.** If there are two or more consecutive informational notes, each shall be numbered.

#### Example

# 210.12 Arc-Fault Circuit-Interrupter Protection.

(A) **Dwelling Units.** All 120-volt, single phase, 15 and 20 ampere branch circuits supplying outlets installed in dwelling unit family rooms, dining rooms, living rooms, parlors, libraries, dens, bedrooms, sunrooms, recreation rooms, closets, hallways, or similar rooms or areas shall be protected by a listed arc-fault circuit interrupter, combination-type, installed to provide protection of the branch circuit.

Informational Note No.1: For information on types of arc-fault circuit interrupters, see UL 1699-1999, Standard for Arc-Fault Circuit Interrupters.

Informational Note No.2: See 11.6.3(5) of NFPA 72-2010, National Fire Alarm and Signaling Code, for information related to secondary power supply requirements for smoke alarms installed in dwelling units.

Informational Note No.3: See 760.41(B) and 760.121(B) for power-supply requirements for fire alarm systems.

**2.5** General References to Other Articles. If a listing is made of references to other articles under the section title "Other Articles," the listing shall be in table format and shall comply with 2.3.

# 2.6 Exceptions.

- **2.6.1 Placement and Order.** Exceptions shall immediately follow the main rule to which they apply. Where exceptions are made to items within a numbered list, the exception shall clearly indicate the items within the list to which it applies. Exceptions containing the mandatory terms *shall* or *shall not* are to be listed first in the sequence. Permissive exceptions containing *shall be permitted* are to follow any mandatory exceptions and be listed in their order of importance as determined by the Code-Making Panel.
- **2.6.2 Numbering.** Where there are two or more consecutive exceptions, each shall be numbered.

#### **CHAPTER 3 EDITORIAL GUIDELINES**

#### 3.1 Mandatory Rules, Permissive Rules, and Explanatory Information.

- **3.1.1 Mandatory Rules.** Shall, shall not, and shall not be indicate mandatory NEC rules. Terms such as is to be, shall be not, and must, whose meanings are less clear, shall not be used. The terms may or can shall not be used.
- **3.1.2 Permissive Rules.** *Shall be permitted* and *it shall be permissible* indicate allowed optional or alternate methods. (Note that these are still mandatory language and constitute rules.) The term *may* shall only be used where it recognizes a discretionary judgment on the part of an authority having jurisdiction.

# Example:

The authority having jurisdiction may waive specific requirements in the *Code* or permit alternate methods.

**3.1.3 Informational Notes.** Informational notes contain explanatory information and shall be located directly after the rule they apply to. Informational Notes shall not be written in mandatory language and shall not contain requirements, make interpretations, or make recommendations. If an Informational Note is needed to explain the text of the code, consideration should be given to rewriting the text of the code to make the rule clear.

#### Examples of informational notes

**Correct (D) 600 Volts Between Conductors.** Circuits exceeding 277 volts, nominal, to ground and not exceeding 600 volts, nominal, between conductors shall be permitted to supply the following:

- (1) The auxiliary equipment of electric-discharge lamps mounted in permanently installed luminaires where the luminaires are mounted in accordance with one of the following:
- a. Not less than a height of 6.7m (22ft) on poles or similar structures for the illumination of outdoor areas such as highways, roads, bridges, athletic fields or parking lots
  - b. Not less than a height of 5.5m (18ft) on other structures such as tunnels

Informational Note: See 410.138 for auxiliary equipment limitations

(2) Cord-and-plug-connected or permanently connected utilization equipment other than luminaires

(3) Luminaires powered from direct-current systems where the luminaire contains a listed, dc-rated ballast that provides isolation between the dc power source and the lamp circuit and protection from electric shock when changing lamps.

**Incorrect (D) 600 Volts Between Conductors.** Circuits exceeding 277 volts, nominal, to ground and not exceeding 600 volts, nominal, between conductors shall be permitted to supply the following:

- (1) The auxiliary equipment of electric-discharge lamps mounted in permanently installed luminaires where the luminaires are mounted in accordance with one of the following:
- a. Not less than a height of 6.7m (22ft) on poles or similar structures for the illumination of outdoor areas such as highways, roads, bridges, athletic fields or parking lots
  - b. Not less than a height of 5.5m (18ft) on other structures such as tunnels
- (2) Cord-and-plug-connected or permanently connected utilization equipment other than luminaires
- (3) Luminaires powered from direct-current systems where the luminaire contains a listed, dc-rated ballast that provides isolation between the dc power source and the lamp circuit and protection from electric shock when changing lamps.

*Informational Note: See 410.138 for auxiliary equipment limitations.* 

- **3.1.4 Exceptions.** Exceptions to *NEC* rules shall be used sparingly. If used, exceptions shall convey alternatives or differences to a basic code rule. It is the responsibility of the Code-Making Panel to determine whether the principle can be expressed most effectively as a separate positive code rule or as an exception to a rule. Annex A contains commentary on exceptions.
- **3.1.4.1 Language.** Exceptions shall be permitted to use the terms *shall, shall not*, or *shall be permitted* depending on whether they specify a mandatory requirement that is (1) different from the rule, or (2) diametrically opposite to the rule, or (3) whether they permit, but do not require, a variance from the main rule. Exceptions shall be written in complete sentences.
- **3.1.4.2 Excessive Numbers of Exceptions.** When the number of exceptions to a specific code rule becomes excessive, the Code-Making Panel should consider a revision of the basic rule or a rearrangement of the section to better convey the objectives.

#### 3.2 Word Choices.

**3.2.1 Unenforceable Terms.** The *NEC* shall not contain references or requirements that are unenforceable or vague. The terms contained in Table 3.2.1 shall be reviewed in context, and, if the resulting requirement is unenforceable or vague, the term shall not be used.

**Table 3.2.1 Possibly Unenforceable and Vague Terms** 

Acceptable Many Adequate May Adjacent Maybe Appreciable Might Appropriate Most(ly) Approximate(ly) Near(ly) Available Neat(ly) Avoid(ed) Normal(ly) Can Note

Care Periodic(ally) Careful(ly) Practical(ly) **Practices** Consider(ed)(ation) Could Prefer(red) Designed for the purpose Proper(ly) Desirable Ready(ily) Easy(ily) Reasonable(y) Equivalent(ly) Safe(ly)(ty) Familiar Satisfactory Feasible Secure(ly) Several Few Significant Frequent(ly) Firmly Similar

Generally Substantial(ly)
Good Sufficient(ly)
Lightly Suitable
Likely Usual(ly)
Legible(y) Workmanlike

Examples of unenforceable or vague terms:

**Correct:** A manual pull station shall be located *within 1 m of* each exit.

**Incorrect:** A manual pull station shall be located *near* each exit.

**Correct:** Conduit shall be supported at intervals not exceeding 10 ft. **Incorrect:** Conduit shall be adequately supported at periodic intervals.

**3.2.2 Expressing Maximum and Minimum Limits.** Maximum and minimum limits shall be expressed with the following types of wording.

# Examples:

Shall not exceed 300 volts to ground . . . Shall have a clearance of not less than 5 cm . . . Shall be supported at intervals not exceeding 1.5 m . . .

**3.2.3** Acronyms and Uncommon Abbreviations. All acronyms and any abbreviations that are not in common use shall be spelled out with the abbreviation following in parentheses for the first use of the term in the body of each article. Each subsequent use in the article shall be permitted to be the acronym or abbreviation only.

# Examples:

- (A) **Dwelling Units.** All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified below shall have ground-fault circuit-interrupter (GFCI) protection for personnel.
- **(B) Nondwelling Units.** All 125-volt, single-phase, 15- and 20-ampere receptacles installed in the locations specified below shall have GFCI protection for personnel.
- **3.2.4 Standard Terms.** Standard terms have been established through accepted use or by definition and are to be used in preference to similar terms that do not have such recognition. Annex B provides guidance for syntax, spelling, punctuation, and usage of many standard technical terms.

#### 3.2.5 Special Terms.

- **3.2.5.1 Ampacity.** The term *ampacity*, as defined in Article 100, applies to the current-carrying capacity of conductors only. Therefore, this term shall be used in this sense, but only in this sense. (The ampacity of a No. 14 copper conductor with 60°C insulation is 20.) On the other hand, switches, motors, and similar equipment are not rated in ampacities. Instead, they have current ratings, voltage ratings, horsepower ratings, and so on. Such equipment, therefore, shall not be specified or referred to in "ampacity" values.
- **3.2.5.2 Authority Having Jurisdiction.** The term used to indicate any kind of inspection authority, enforcement authority, or the like, shall be the *authority having jurisdiction*. The use of this term will result in standardization, and it is in keeping with the term used in all other NFPA standards. This term is fully developed and explained in Paragraph 3-3.6.1 of the "NFPA Regulations Governing Committee Projects."

- **3.2.5.3** Listed by a Nationally Recognized Testing Laboratory. Use of the terms "Nationally Recognized Testing Laboratory" or "NRTL" shall be avoided. The definition of "listed" in Article 100 provides the details necessary for application in the NEC. The Nationally Recognized Testing Laboratory program, also known as NRTL, is an OSHA program for the accreditation of laboratories that test products for the workplace and is not to be applied generally in the NEC. When used in NFPA 70 the term "Qualified Electrical Testing Laboratory" is preferred.
- **3.2.5.4 Provisions on Guarding.** Requirements for guarding shall be stated in as complete a manner as possible and in as nearly standardized form as can be reasonably achieved. For example, the two terms *protected against contact with live parts* and *protected against accidental contact with live parts* do not mean the same thing. It may be necessary for qualified persons to have access to live parts, or it may be desirable to provide varying degrees of protection, depending on the location. Among other things, this distinction could affect the type of ventilation louvers or drains that would be acceptable for some types of equipment. The intent of the type and degree of protection to be required should, therefore, be made clear if possible.
- **3.2.5.5 Provisions on Protection Against Physical Damage**. If *protection against physical damage* is to be one of the requirements, this can be standardized by the use of this terminology instead of using the phrase *provided with mechanical protection* to mean the same thing. In many cases, one or two acceptable methods of providing the intended protection can be stated as examples for better understanding without restricting the rule to a specification-type requirement. There have been some cases, such as in the instance of grounding electrode conductors, where the means provided by the installer for protection against physical damage has impaired the electrical function of the conductor or equipment. This can be largely avoided by an explanatory note if the intent cannot be otherwise made sufficiently clear.
- **3.2.5.6 Voltage.** The term *voltage* is well understood and shall be used in preference to other terms such as *potential*. Because *voltage* is expressed in volts, a requirement should be written to avoid repetition of this term if it is possible to do so without losing clarity.

#### Example:

**Correct:** A circuit supplying the primary of an isolating transformer shall not exceed 300 volts between conductors.

**Incorrect:** The voltage of a circuit supplying the primary of an isolating transformer shall not exceed 300 volts between conductors.

**3.2.6 Formulas and Equations.** Formulas and equations shall be expressed in standard mathematical symbols.

#### 3.2.7 Units of Measurement.

- **3.2.7.1 Measurement System of Preference.** Metric units of measurement are in accordance with the modernized metric system known as the International System of Units (SI).
- **3.2.7.2 Dual System of Units.** The SI units shall appear first, and the inch-pound units shall immediately follow in parenthesis. In tables the SI and inch-pound units shall appear in separate columns.

#### 3.2.7.3 Permitted Uses of Soft Conversion.

- **3.2.7.3.1 Trade Sizes.** Where the actual measured size of a product is not the same as the nominal size, trade size designators shall be used rather than dimensions. Trade practices shall be followed in all cases.
- **3.2.7.3.2 Extracted Material.** Where material is extracted from another standard, the context of the original material shall not be compromised or violated. Any editing of the extracted text shall be confined to making the style consistent with that of the NEC.
- **3.2.7.3.3 Industry Practice.** Where industry practice is to express units in inchpound units, the inclusion of SI units shall not be required.
- **3.2.7.3.4 Safety.** Where hard conversion to SI would have a negative impact on safety.
- **3.2.7.4 Approximate Conversion.** The conversion from inch-pound units to SI units shall be permitted to be an approximate conversion.
- **3.2.7.5 Standard Conversions.** See Annex C for information on standard conversions.
- **3.2.7.6 Units.** For dimensions less than 1 m, the SI unit shall be expressed as mm. For dimensions from 1 m to less than 1 km, the SI units shall be expressed in m. For dimensions of 1 km or greater, the SI units shall be expressed as km.
- **3.3 Writing Style.** These guidelines shall be followed to help produce clear, unambiguous, *NEC* language.

#### 3.3.1 General Guidelines.

1. Write in present tense; do not write in future tense.

# Example:

**Correct:** No conductor shall be used in such a manner that its operating temperature exceeds that designated for the type of insulated conductor involved.

**Incorrect:** No conductor shall be used in such a manner that its operating temperature will exceed that designated for the type of insulated conductor involved.

2. Use simple declarative sentence structure, and keep sentences short. Writing rules in long sentences full of commas, dependent clauses, and parenthetical expressions often creates confusion and misunderstanding. The requirement can be written in two or more short sentences, expressed using a list or table, or both.

# Example:

#### **Correct:**

- **(D) Grounded and Grounding Conductors.** If a circuit supplies portables or pendants and the circuit includes a grounded conductor, then the following shall apply.
- 1. Receptacles, attachment plugs, connectors, and similar devices shall be of the grounding type.
- 1. The grounded conductor of the flexible cord shall be connected to the screw shell of any lampholder or to the grounded terminal of any utilization equipment supplied.

#### **Incorrect:**

- **(D) Grounded and Grounding Conductors.** Where a circuit supplies portables or pendants and includes a grounded conductor as provided in Article 200, receptacles, attachment plugs, connectors, and similar devices shall be of the grounding type, and the grounded conductor of the flexible cord shall be connected to the screw shell of any lampholder or to the grounded terminal of any utilization equipment supplied.
  - 3. Use common words and avoid overly complex terminology (see 3.3.4).
  - 4. Use positive language, rather than negative, wherever possible.

# Example:

**Correct:** Boxes used in wet locations shall be listed for wet locations.

**Incorrect:** Ordinary electrical boxes shall not be used in wet locations.

5. If possible, avoid using dependent clauses, parenthetical phrases, and unclear inverted word order.

Example:

**Correct:** The definitions in Part I of this article apply throughout the *Code*.

**Incorrect:** Part I of this article contains definitions intended to apply wherever the terms are used throughout this *Code*.

- **3.3.2 Lists and Tables.** If possible, use lists or tables to present requirements, rather than long text descriptions.
- **3.3.3 Plural.** Unless referring to a single item of equipment, references to electrical components and parts shall be plural rather than singular. This results in greater consistency and makes it clear that the *NEC* provision refers to *all* components or parts of a given type or class.

#### Examples:

Correct
Luminaires
Receptacles
Switches and circuit breakers
Outlet boxes and enclosures
Installations shall...

Incorrect
a luminaire
a receptacle
a switch or circuit breaker

an outlet box or enclosure an installation shall...

**3.3.4 Word Clarity.** Words and terms used in the *NEC* shall be specific and clear in meaning, and shall avoid jargon, trade terminology, industry-specific terms, or colloquial language that is difficult to understand. *NEC* language shall be brief, clear, and emphatic. The following are examples of old-fashioned expressions and word uses that shall not be permitted:

Above or below (referring to text) — avoid using to describe the location of text.

Example:

**Correct:** ...shall be in accordance with (a), (b), and (c).

**Incorrect:** ...shall be in accordance with (a), (b), and (c) below.

And such, and the like — it is preferable to rearrange the sentence to use such as followed by examples.

As allowed — Use allowed instead.

*Herein* — Usually this word can be dropped without affecting clarity. Otherwise say "in this section" or whatever else is actually meant by *herein*.

If - Use to indicate a condition

*Provided that* — Use *if* instead.

*Thereof* — Rewrite sentence to say *of* or *of them*.

*Utilize* — Use *use* instead.

When - Use to express time.

Where — Use to convey a location or a situation. Not to be used to express time.

**3.3.5 Parallel Construction.** Parallel construction means stating similar requirements in similar ways for greater consistency. This helps makes the *NEC* clear for users. Lack of consistency often creates confusion, causing users to ask: *Does this difference in wording represent a different requirement? Or is it simply two different ways of trying to say the same thing?* There are several kinds of parallel construction:

**Organization and Numbering**. If practicable, the subsections of similar articles should be numbered in the same order (see 2.4.1).

**Sections.** Different sections, within the same article, that reflect similar or closely related subjects, should have similar structures.

**Lists.** All items in a list should be parallel (that is, singular or plural, written in the same verb tense, using phrases or sentences but not a mix).

#### CHAPTER 4 REFERENCES AND EXTRACTS

- **4.1 References to Other** *NEC* **Rules**. Use references to improve clarity of the rule. Avoid redundant use of references. Do not use a reference if the requirement is already covered by 90.3. Explanatory references shall be in informational notes.
- **4.1.1 References to a Part Within an Article.** References shall not be made to an entire article, such as "grounded in accordance with Article 250" unless additional conditions are specified. References to parts within articles shall be permitted.

## Example:

If a switch or circuit breaker serves as the disconnecting means, it shall be within sight from the motor controller and shall comply with Part IX of Article 430.

**4.1.2 Other References.** Use references to other *NEC* rules to avoid repeating a requirement. If used, references shall include only the number of the rule being referenced; the words *section*, *subsection*, and *paragraph* shall not be used. References shall indicate the subject of the rules being referenced; the subject shall follow the number.

# Example:

Wiring and equipment in Class I, Division 1 locations shall be grounded as specified in Article 250 and with the following additional requirements...

Informational Note: See 336.10 for the definition of *first floor*.

Informational Note: See 440.22(B)(2), Exception No. 2, for branch-circuit requirements for cord- and plug-connected equipment.

**4.2 References to Other Standards.** References to other standards shall not be in mandatory Code text. References to product standards shall be in an informative annex. References to other Standards shall be in the Informational Notes.

#### 4.3 Extracts.

- **4.3.1 Extracting Material from an NFPA Document and Including It in the** *NEC***.** Extracting provides an advantage over multiple references to requirements contained within other NFPA documents. Extracting has the disadvantage of creating a situation where the text of the source document and the user document are not identical due to different revision cycles.
- **4.3.2 Extract Requirements.** To extract material from another NFPA document, the following requirements shall be met.
  - **4.3.2.1 Reason.** There shall be a specific technical reason for the extract.
- **4.3.2.2 Context.** A section or paragraph being extracted from another document shall represent a complete thought and shall be entirely extracted. The context of the original material shall not be compromised or violated. Any editing of the extracted text shall be confined to making the style consistent with that of the *NEC* and then only with the concurrence of the committee having primary jurisdiction. Such concurrence shall be obtained through the staff liaison for the source document.
- **4.3.2.3 Identification.** The number, title, and edition of the NFPA document from which the extract is taken shall appear at the beginning of the article in which the extract is used. The document number and paragraph from which the extract is taken shall appear in brackets at the end of the section in which the extract is used.

#### Example:

#### **Article 514** — Gasoline Dispensing and Service Stations

**Informational Note**: Rules that are followed by a reference to [NFPA 30, xxx] in brackets contain text that has been extracted from NFPA 30-1996, *Automotive and Marine Service Station Code* (xxx represents the specific sections of that document referenced). Only editorial changes were made to the extracted text to make it consistent with this Code.

**514.2 Class I Locations.** Table 514.2 shall be applied where Class I liquids are stored, handled, or dispensed and shall be used to delineate and classify service stations. A Class I location shall not extend beyond an unpierced wall, roof, or other solid partition.

[NFPA 30, 7-1 and 7-3].

- **514.5(B) Attended Service Stations.** Emergency controls as specified in Section 514.5(A) shall be installed at a location acceptable to the authority having jurisdiction (AHJ), but controls shall not be more than 100 ft (30 m) from dispensers. [NFPA 30, 9-4.5]
- **4.3.3 Interpretations of Extracted Material in the** *NEC***.** Requests for interpretations of, or proposed revisions to, the extracted text shall be referred to the NFPA technical committee that is responsible for the source document.

#### CHAPTER 5 EDITORIAL ADMINISTRATIVE RESPONSIBILITIES

**5.1 General.** Both NFPA committee members and staff shall be responsible for ensuring compliance with this manual.

# 5.2 Responsibilities of Committee Members.

- **5.2.1 Code-Making Panels.** Panels shall be responsible for ensuring that the *Code* text agreed on at meetings complies with all requirements of this manual. They shall rely on the guidance of NFPA staff.
- **5.2.2 NEC Technical Correlating Committee.** The NEC Technical Correlating Committee shall act as needed to ensure that all text appearing in the Report on Proposals (ROP), Report on Comments (ROC), and final *National Electrical Code* meets the requirements of this *Manual*.

# 5.3 Responsibilities of NFPA Staff.

- **5.3.1 NEC Staff Editor.** NFPA shall assign a staff editor to assist the NEC Technical Correlating Committee in developing the final text of the *NEC*. This editor shall be responsible for advising committees, panel liaisons, and the NEC Technical Correlating Committee Secretary on matters of *NEC* style.
- **5.3.2 Panel Liaisons.** NFPA staff serving at meetings of Code-Making Panels shall advise panels on matters of *NEC* style.
- **5.3.3 NEC Technical Correlating Committee Secretary.** The Secretary shall be responsible for advising the NEC Technical Correlating Committee on creating *Code* text that complies with the requirements of this manual. If text approved by Code-Making Panels does not comply, the Secretary shall recommend administrative revisions needed to bring the text into compliance, while preserving the panel's intent.

# Annex A Editorial Guidance on Exceptions

Exceptions should be re-written into positive language, *if positive language achieves clarity*. The elimination of all exceptions is not intended, nor is it desirable. In some cases, deleting the word *exception* and incorporating the unedited language into a main rule may not lead to clarity. The resulting rule may appear to be self-contradicting instead.

But, in many cases, positive language is much clearer. Two good examples may be found in Sections 240-3 and 240-21. In these instances, the *Code* language once consisted of a short main rule followed by a number of exceptions.

Other good examples of writing exceptions into positive language may be found in the ROP for the 1999 *Code* cycle. Proposed 520-68(A) consisted of a main rule with four exceptions. The main rule was changed to (1) entitled "General." It is clear that this rule would generally apply. The exceptions then became (2) stand lamps, (3) high temperature applications, and (4) breakouts. In 520-68(B), an exception was clearly the easiest way to deal with the difference from the main rule, and Panel 15 retained the exception.

#### 520.68. Conductors for Portables.

- (A) Conductor Type.
- (1) General. Flexible conductors, including cable extensions, used to supply portable stage equipment shall be listed extra-hard usage cords or cables.
- (2) Stand Lamps. Reinforced cord shall be permitted to supply stand lamps where the cord is not subject to severe physical damage and is protected by an overcurrent device rated at not over 20 amperes.

Exceptions No. 1. Reinforced cord shall be permitted to supply stand lamps where the cord is not subject to severe physical damage and is protected by an overcurrent device at not over 20 amperes.

(3) High Temperature Applications. A special assembly of conductors in sleeving no longer than 3.3 ft (1 m) shall be permitted to be employed in lieu of flexible cord if the individual wires are stranded and rated not less than 125oC (257oF) and the outer sleeve is glass fiber with a wall thickness of at least 0.025 in. (0.635 mm).

Portable stage equipment requiring flexible supply conductors with a higher temperature rating where one end is permanently attached to the equipment shall be permitted to employ alternate, suitable conductors as determined by a qualified testing laboratory and recognized test standards.

Exception No. 2: A special assembly of conductors in sleeving no longer than 3.3 ft. (1 m) shall be permitted to be employed in lieu of flexible cord if the individual wires are stranded and rated not less than 125 degrees C (257oF) and the outer sleeve is glass fiber with a wall thickness of at least 0.025 in. (0.635 mm).

Exception 3: Portable stage equipment requiring flexible supply conductors with a higher temperature rating where one end is permanently attached to the equipment shall be permitted to employ alternate, suitable conductors as determined by a qualified testing laboratory and recognized test standards.

- (4) Breakouts. Listed, hard usage (junior hard service) cords shall be permitted in breakout assemblies where all of the following conditions are met:
- a. The cords are utilized to connect between a single multiple connector containing two or more branch circuits and multiple two-pole, 3-wire connectors.
  - b. The longest cord in the breakout assembly does not exceed 20 ft (6.1 m).

- c. The breakout assembly is protected from physical damage by attachment over its entire length to a pipe, truss, tower, scaffold, or other substantial support structure.
- d. All branch circuits feeding the breakout assembly are protected by overcurrent devices rated at not over 20 amperes.

Exception No. 4: Listed, hard usage (junior hard service) cords shall be permitted in breakout assemblies where all of the following conditions are met:

- a. The cords are utilized to connect between a single multipole connector containing two or more branch circuits and multiple two pole, 3 wire connectors.
  - b. The longest cord in the breakout assembly does not exceed 20 ft. (6.1 m).
- c. The breakout assembly is protected from physical damage by attachment over its entire length to a pipe, truss, tower, scaffold, or other substantial support structure.
- d. All branch circuits feeding the breakout assembly are protected by overcurrent devices rated at not over 20 amperes.k
- **b.** Conductor Ampacity. The ampacity of conductors shall be as given in Section 400-5, except multiconductor listed extra-hard usage portable cords, that are not in direct contact with equipment containing heat-producing elements, shall be permitted to have their ampacity determined by Table 520-44. Maximum load current in any conductor shall not exceed the values in Table 520-44.

Exception: Where alternate conductors are allowed in Section 520-68(a)(3), Exception Nos. 2 and 3, their ampacity shall be as given in the appropriate table in this *Code* for the types of conductors employed.

# Annex B Standard Terms

The following list provides guidance for syntax, spelling, punctuation, and usage for many of the standard terms used in the NEC. Many words are listed with an abbreviation to indicate usage. For example, adjective = a, noun = n, and verb = v.

# A abovegrade (a) aboveground (a) acknowledgment (no e) adapter adjustable-speed (a) affect (v) = to influence; effect (n) = result air conditioner (n) air-condition (v) air-conditioning (a) airflow (a,n) airtight (a) airspace (a) air-handling (a) alternating current (n) (abbrev. ac) alternating-current (a) (abbrev. ac) American Wire Gage (abbrev. AWG) ampacity ampere (see units of measurement) 20-ampere-rated receptacle and/or (try to avoid) apparatus (singular and plural) approved arc fault (n) arc-fault(a) arrester (not arrestor) at least (avoid; use not less than to indicate minimum dimension) autoignition authority having jurisdiction (abbrev. AHJ) automatic-reset (a) В backfeed backfill (n,v) backup (a,n) back-wiring spaces belowgrade (a) belowground (a) bipolar braid-covered (a) branch circuit (n) branch-circuit (a) branch-circuit ground-circuit branch-circuit overcurrent device buildup (n) build up (v) busbar buses busing $\mathbf{C}$ cable tray cablebus capacitors

```
ceiling-suspended (paddle) fan
circuit-grounding connection
circuit-interrupting device
circuit-protective device
circular mil (a)
Class I location
Class I, Division 2, location
clean-up (n)
cleanup (v)
closed-circuit (a)
Code (initial cap and italic when referring to the NEC)
cold-storage warehouse
combination-load equipment
common-return (a)
communications system, utilities, equipment, and so on (not communication)
concrete-encased electrode
conductive-film heating elements
continuous current rating
control boards
control circuit (a)
constant-current systems
copper (Cu)
copper-clad (a)
cord- and plug-connected appliances
corner-grounded delta systems
corrosion-resistant (a)
counter space
counter-mounted (a)
countertop
crawl space
cross members
cross-connect arrays
cross section (n)
cross-sectional (a)
cubic inches (in.) (see units of measurement)
current-carrying (a)
current-limiting (a)
cut off (v)
cutoff (a,n)
cutouts (n)
D
data (singular and plural, use with plural verb)
dead-front switchboards
de-energize
deicing
delta [use symbol (\Delta) in equations]
delta-connected (a)
delta corner grounded
derating
Design B motor
dipole (a)
direct buried (n)
direct-buried (a)
direct current (n) (abbrev. dc)
direct-current (a) (abbrev. dc)
disconnecting means (not disconnection means)
dripproof
drywall
dual-element fuses
ducts (as in air-handling ducts, not for use with raceways)
ductwork
```

```
dustproof (a)
dusttight (a)
\mathbf{E}
effect (n) = result; affect (v) = to influence
e.g. (avoid using, use instead for example)
electric/electrical (use to be determined by staff)
electrical (as applied to requirements, standards, codes)
electric-discharge lighting
energized (electrically connected to a source of voltage
engine-generator set
ensure (not insure)
equipment (singular and plural)
equipment grounding conductor
etc. (try to avoid, use and so on, and so forth, or such as)
Exception No. 1 (when referring to specific exception)
Exception Nos. 1 and 2 (more than one exception)
exception (general, lowercase if used alone)
explosionproof
extra-hard usage
faceplate (n)
face-up position
fault-interrupting device
fault-current forces
fiberglass reinforced
field connection box
field-installed (a)
fire alarm circuit
fire-extinguishing equipment
fire-resistant construction
fireproof
firestopped
fixed, electric space-heating equipment
fixed-load (a)
fixed stage equipment
flame retardant (n)
flame-retardant (a)
flat-top raceways
fluxes
foamed-in-place material
forced-air system
full-load current
full-load rating
full-voltage resistor
fuseholder
gal (plural), 3-gal (a)
gas-air (a)
gauge, not gage
general-purpose (a)
general-use (a)
gray buses
grain-drying systems
grid-connected systems
ground-fault circuit interrupter (n) (abbrev. GFCI)
ground-fault circuit-interrupter (a) (abbrev. GFCI)
ground-fault (a)
```

dust-ignitionproof (a)

ground fault (n) ground-fault protective device grounding electrode conductor guarding guest rooms Η hand-carried (n) hand-held (a) hand-supported (a) handhole (n) handlamp (n) hazardous (classified) location headroom (n) heat-generating equipment heat-resistant (a) heavy-duty (a) hertz (rather than cycles per second) (see units of measurement) high-heat type high-impedance grounded neutral system high-leg (a) high-pressure (a) high-tension (a) higher-rated (a) horsepower (see units of measurement) hour (do not abbreviate) i.e. (avoid using, use that is) if (indicates condition -- can usually be used instead of provided, provided that, or where) igniter ignitible (not ignitable) impedance impedance grounded neutral system in-between (a,n) indexes (not indices) informational note (lower case when used alone in text) inrush current instantaneous-trip (a) internal-combustion-driven (a) K knob-and-tube wiring L lampholder lead-sheathed (a) less-flammable transformers let-through (n) light-emitting diode (abbrev. LED) likely (use instead of *liable*) likely to become energized -- failure of insulation on line-to-ground fault current line-to-neutral loads liquidtight (a) live parts (electric conductors, buses, terminals, or components that are uninsulated or exposed and shock hazard exists) load-interrupter (a) load-side (a) locked-rotor (a,n) locknut (n) long-time rating

low-power-factor (a) low-voltage (a) lower-rated (a)

# $\mathbf{M}$

make-or-break (a)

manhole

maximum

meatpacking (a,n)

messenger-supported (a)

metal (instead of metallic)

metal-clad (a)

metal-enclosed switchgear (n)

metal-sheathed (a)

metal-shield connectors (n)

metallic (use only when directly related to material)

mineral-insulated (a)

minimum

minute (do not abbreviate)

mixer-amplifier (n)

motor control (a)

motor-circuit switch (n)

motor-compressors (n)

motor-driven (a)

motor-generator (a)

motor-generator set (abbrev. MG set)

motor-starting currents

multibuilding

multiconductor (instead of multiple-conductor or multi-conductor)

multimedia

multioutlet

multiphase

multipole

```
N
nameplate
nameplate rating load
NEC ® (always italic, with registered trademark on first reference)
network-powered (a)
No. 20 gauge sheet metal
non-current-carrying (a)
non-grounding-type (a)
non-power-limited (a)
nonaccessible
noncontinuous
noncurrent
nondwelling unit (a)
nonexplosionproof
nonflexible
noninductive
noninterchangeability
nonmetallic
nonmetallic-sheathed (a)
nonshielded cable
nontime
not over (instead of not more than)
not exceeding (instead of not more than)
not less than
\mathbf{o}
off-premises source
oil-break (a)
oil-filled reactors
on-premises source
open-conductor supports
open-resistance (a)
optical fiber (a)
other than a dwelling unit (avoid, use nondwelling)
overcurrent device
overcurrent protective device
overtemperature (n)
over-temperature (a)
overvoltage (n)
P
panelboard
parallel (instead of multiple conductors)
part-winding start induction
pendant
phase-to-phase (a)
photovoltaic
plug-in units
pole-mounted (a)
positive-pressure ventilation
power conversion system (abbrev. PCS)
power factor (abbrev. PF)
power-conditioning unit (abbrev. PCU)
power-limited (a)
power-supply cord
practicable (means feasible)
practical (means useful)
pre-amplifier
pressure terminal connectors
pressure splicing connectors
protection against physical damage (state conditions)
protector
```

#### PVC-coated (a)

#### R

raceway

re-fused (a)

rectifier-derived dc system

remote-control (a)

resistance temperature device (abbrev. RTD)

resistor

revolutions per minute (abbrev. rpm)

road show (a,n)

root-mean-square (a)

runoff (n)

#### $\mathbf{S}$

screw shell

screw shell devices

second (referring to time; do not abbreviate)

secondary-circuit fault protection

secondary-to-primary (a)

semiconducting (a)

service-disconnect enclosure

service disconnecting means

service-drop conductors

service-entrance conductors

service-lateral conductors

service-supplied ac (a)

set screw type (a)

set screw (n)

sheet metal (a)

short circuit (n)

short-circuit and ground-fault protective device

short-circuit current ratings

short-time duty

shunt-trip

sidelight

side-wiring spaces

silicon controlled rectifier (abbrev. SCR)

single-conductor cable

single-phase (not 1-phase, but 2-phase, 3-phase, etc.)

single-pole (a)

skin-effect heating

small-appliance branch circuit

solid-state (a)

space-heating equipment

specific-purpose (a)

stage-lighting (a)

stage set lighting

steady-state current

steel-frame (a)

storage battery charging equipment

strain-relief (a)

strut-type (a)

sunlight-resistant (a)

sunroom

supply-side equipment

surface metal raceway

surge arrester (n)

surge-arrester (a)

surge-protective capacitors

switchboards

```
T
tamper-resistant (a)
temperature-rated (a)
tenpenny nail
that (use where phrase is directly related to statement; do not set off with comma)
through (instead of thru or from and to)
time-current characteristics
time-delay fuse
toward (not towards)
trip-type (a)
turnbuckle (n)
Type MI cable
U
under-carpet (a)
upon (overused, try to avoid; on usually correct)
V
voltage
voltage-drop (a)
volt (see units of measurement)
voltmeter
W
wall switch-controlled (a)
weatherproof
wet-pit (n)
when (condition of time)
where (location or situation)
which (additional information in a phrase; set off with commas)
3-wire (a)
wire-bending space
workmanlike (avoid, unenforceable)
workplace
workspace
wye circuit (n)
wye-connected (a)
```

X-ray (not X-Ray)

#### **Units of Measurement**

#### Code text

In the Code text, all units of measure, when accompanied by a number value, will be styled as follows:

feet (foot) ft meter m inch in. centimeter cm millimeter mm  $ft^2$ square feet  $m^2$ square meter in.<sup>2</sup> square inch square centimeter  $cm^2$ square millimeter  $mm^2$ 

cubic feet per minute ft<sup>3</sup>/min pounds lb kilograms kg degrees Celsius °C ٥F degrees Fahrenheit degree (angle) degrees percent percent thousand circular mils kcmil

horsepower hp (spelled out in heads)

hertz Hz
kilovolt kV
kilowatt kW
kilovolt-amperes kVA
kilovolt-amperes reactive kVAr

volt [abbreviate volt (V) when used with a number to mean rating]

ampere ampere watt watt

volt-ampere (spell out in heads)

megavoltampere MVA milliampere mAmillivolt mVmillivoltampere mVAmilliwatt mWmicrometer μm microjoule μJ joule kilojoule kJ gallon gal

# Display text (tables, figure callouts, equations, and examples)

Units of measure are abbreviated as follows in display text. Exception: If units are used without a number preceding in a table title or table column head, units should be spelled out.

kVkilovolt kWkilowatt volt V ampere Α volt-ampere VA kilovolt-ampere kVA percent % thousand circular mils kcmil degrees Celsius °C ٥F degrees Fahrenheit

# Hyphenation

Hyphenate all units of measurement when used as adjectives before a noun, except when multiple units of measurement are used in the same phrase.

Example: a 5.5-kW, 240-V dryer

a 2 in. x 2 in. x 2 in. box

#### Numbers

0.1 (use place-holding number before decimal) 0 through 2000 (use *through* to express range) 1000 (no comma in 4-digit numbers) 10,000 2 ½ (use case fraction) first (not 1st)

# **Words or Terms Defined**

When words or terms are used as themselves, they are italic.

#### Examples:

See Article 100 for a definition of *bonding jumper*. The term *minimum* is used in the requirement.

# Annex C Conversion Reference Table

U.S. Customary	Existing SI Unit	Proposed SI Unit	Equivalent U.S.
Unit		1	Unit
$^{1}/_{32}$ in.		0.8 mm	0.031 in.
0.06 in.	1.52 mm	1.5 mm	0.059 in.
0.0625 in.	1.59 mm	1.59 mm	0.063 in.
<sup>1</sup> / <sub>16</sub> in.		1.6 mm	0.063 in.
0.090 in.	2.29 mm	2.3 mm	0.091 in.
<sup>1</sup> / <sub>8</sub> in.	3.18 mm	3 mm	0.118 in.
¹⁄₄ in.	6.35 mm	6 mm	0.24 in.
0.375 in.	9.52 mm	9.5 mm	0.374 in.
$^{3}/_{8}$ in.		10 mm	0.394 in.
½ in.	12.7 mm	13 mm	0.51 in.
<sup>5</sup> / <sub>8</sub> in.	15.87 mm	16 mm	0.63 in.
3⁄4 in.	19 mm	19 mm	0.75 in.
<sup>15</sup> / <sub>16</sub> in.	23.8 mm	24 mm	0.945 in.
1 in.	25.4 mm	25 mm	0.98 in.
1 ¼ in.	31.8 mm	32 mm	1.26 in.
1 ½ in.	38 mm	38 mm	1.50 in.
1 ¾ in.	44.5 mm	45 mm	1.77 in.
$1^{7}/_{8}$ in.		48 mm	1.89 in.
2 in.	50.8 mm	50 mm	1.97 in.
$2^{1}/_{8}$ in.		54 mm	2.13 in.
2 ½ in.		57 mm	2.24 in.
$2^{3}/_{8}$ in.		60 mm	2.36 in.
2 ½ in.	64 mm	65 mm	2.56 in.
3 in.	76 mm	75 mm	2.95 in.
3 ½ in.		90 mm	3.54 in
3 ¾ in.		95 mm	3.74 in.
4 in.	102 mm	100 mm	3.94 in.
4 ½ in.		115 mm	4.53 in.
$4^{11}/_{16}$ in.		120 mm	4.72 in.
5 in.		125 mm	4.92 in.
5 ½ in.		140 mm	5.51 in.
6 in.	152 mm	150 mm	5.91 in.
6 ½ in		165 mm	6.5 in.
7 in		175 mm	6.89 in
7 ½ in.		190 mm	7.48
8 in.	203 mm	200 mm	7.87 in.
8 ½ in.		215 mm	8.46 in.
9 in.	229 mm	225 mm	8.86 in.
10 in.		250 mm	9.84 in.
11 ½ in.		290 mm	11.42 in.
12 in.	305 mm	300 mm	11.81 in.
13 in.		325 mm	12.8 in.
14 in.		350 mm	13.78 in.

15 in.	381 mm	375 mm	14.76 in.
16 in.	406 mm	400 mm	15.75 in.
17 in.		425 mm	16.73 in.
18 in.	457 mm	450 mm	17.72 in.
19 in.		475 mm	18.7 in.
20 in.		500 mm	19.69 in.
22 in.	557 mm	550 mm	21.65 in.
24 in.	610 mm	600 mm	23.62 in.
26 in.	659 mm	650 mm	25.59 in.
27 in.	037 11111	675 mm	26.57 in.
30 in.	762 mm	750 mm	29.53 in.
36 in.	914 mm	900 mm	35.73 in.
38 in.	)14 IIIII	950 mm	37.40 in
40 in.	1.02 m	1.0 m	39.37 in.
42 in.	1.02 m	1.0 m	39.37 in.
44 in.	1.07 III	1.1 m	43.30 in.
54 in.		1.1 m	55.12 in.
96 in.	2.44 m	2.5 m	98.43 in.
1 ft	305 mm	300 mm	0.98 ft
2 ft	610 mm	600 mm	1.97 ft
2 ½ ft	762 mm	750 mm	2.46 ft
3 ft	914 mm	900 mm	2.95 ft
3.5 ft	1.07 m	1.0 m	3.28 ft
4 ft	1.07 m	1.2 m	3.94 ft
4 ½ ft	1.37 m	1.4 m	4.59 ft
5 ft	1.52 m	1.5 m	4.92 ft
5 ½ ft	1.68 m	1.7 m	5.58 ft
6 ft	1.83 m	1.8 m	5.91 ft
6 ft 6 in.	1.05 III	2.0 m	6.56 ft
6 ½ ft	1.98 m	2.0 m	6.56 ft
6 ft 7 in.	2.0 m	2.0 m	6.56 ft
7 ft	2.13 m	2.1 m	6.89 ft
7 ft 6 in.	2.29 m	2.3 m	7.55 ft
8 ft	2.44 m	2.5 m	8.20 ft
9 ft	2.74 m	2.7 m	8.858 ft
10 ft	3.05 m	3.0 m	9.84 ft
10 ft 12 ft	3.66 m	3.7 m	12.14 ft
12 ft 14 ft	4.27 m	4.3 m	14.11 ft
15 ft	4.57 m	4.5 m	15.09 ft
16 ft	4.88 m	4.9 m	16.08 ft
17 ft	5.2 m	5.2 m	17.06 ft
18 ft	5.49 m	5.5 m	18.05 ft
20 ft	6.1 m	6.0 m	19.69 ft
20 ft 21 ft	6.4 m	6.4 m	20.997 ft
22 ft	6.7 m	6.7 m	21.98 ft
25 ft	7.62 m	7.5 m	24.61 ft
27 ft	8.23 m	8.0 m	26.25 ft
30 ft	9.14 m	9.0 m	29.53 ft
3011	7.14 III	9.0 III	29.55 II

35 ft	10.67 m	11 m	36.09 ft
40 ft	12.2 m	12 m	39.37 ft
50 ft	15.2 m	15 m	49.22 ft
60 ft		18 m	59.06 ft
70 ft		21 m	68.9 ft
75 ft	23 m	23 m	75.46 ft
80 ft	24.4 m	25 m	82 ft
100 ft	30.5 m	30 m	98.43 ft
135 ft		41 m	134.48 ft
140 ft	42.7 m	42 m	137.76 ft
150 ft		45 m	147.65 ft
200 ft	61 m	60 m	196.86 ft
1000 ft	305 m	300 m	984.3 ft

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